

## Evaluation Worksheet for Watershed Project Pre-Proposals

**Project Name:** \_\_\_\_\_

The purpose of the pre-proposal review is to: 1) determine if the proposed actions are applicable for addressing the identified NPS pollution concerns or a statewide priority NPS pollution issue; 2) evaluate if the project is consistent with the goals of the NPS Pollution Management Program; and 3) recommend the extent of Section 319 funding for the project. A fourth component of the review process is to provide written comments on steps that should be taken to strengthen the project plan to prepare it for final review and funding consideration.

### **Statement of Need**

- 1) Is the size of the watershed or project area manageable given the type of the NPS pollution issue(s) to be addressed and the amount of technical and financial resources described in the project plan? Yes/No
- 2) Are the impaired or threatened beneficial uses (e.g., recreation, aquatic life, drinking water, etc.) to be addressed adequately identified? Yes/No
- 3) Have the NPS pollutants impairing or threatening the beneficial uses been adequately identified and has the linkage been made between the impairment and the pollutant? Yes/No
- 4) Have the NPS pollution sources (e.g., degraded riparian corridors, cropland, confined feeding areas, etc.) and associated land management activities causing the NPS pollution been adequately identified and have the linkages been made between the sources and causes? Yes/No
- 5) Are the priority areas for the sources and causes of the water quality impairments clearly identified to provide direction for targeting technical and financial resources? Yes/No

Provide comments to improve/clarify the statement of need: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Goals, Objectives, and Tasks**

- 1) Is the project goal focused on the identified beneficial uses impairments or threats? Yes/No
- 2) Is the proposed level and type of technical assistance appropriate for the size and scope of the project? Yes/No
- 3) Do the Objective Statements include realistic and measurable targets for addressing the sources and causes of the NPS pollutants impairing or threatening beneficial uses? Yes/No
- 4) Are the Tasks for each Objective clearly stated and focused on the target set for the Objective? Yes/No
- 5) Are the types and amount of planned best management practices (BMP) appropriate to address the identified causes of NPS pollution? Yes/No
- 6) Are the planned education and outreach events focused on the appropriate subject matter and target audience? Yes/No

Provide comments to improve/clarify the goals, objectives and tasks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Coordination**

1) Are all the appropriate partners involved in the project? If not, provide suggestions for other entities that should be involved. Yes/No

2) Will the project be working with other projects or programs with similar goals (e.g., NRCS, other 319 projects, Extension Service, etc) to avoid duplication of efforts? Yes/No

3) Has the extent of local support been described or confirmed through feedback from potential partners and participants or support letters (sources of letters can be listed or the letters can be attached)? Yes/No

Provide comments to improve/clarify project coordination: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Monitoring and Evaluation**

Due to potential changes in the size and scope of the draft project plans, the Quality Assurance Project Plan (QAPP) for the proposed projects will not be developed until the final project plan is completed. Therefore, the monitoring and evaluation section will not be evaluated during the review of draft project proposals.

### **Budget**

1) Does the Part 1 Budget Table include sufficient State/Local Match to match the Section 319 funds being requested? [Note: A 60% Section 319/40% State/Local Match matching ratio is required] Yes/No

2) Are the costs listed in the Part 2 Budget reasonable and appropriate, given the activities described in the project's objectives and tasks? Yes/No

Provide comments to improve/clarify the budget information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Task Force Member Recommendations**

1) Based on the information in the project proposal, are the goals of the project consistent with the goals of the ND NPS Pollution Management Program? Yes/No

Provide recommendations to strengthen consistency with Program goals: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2) At what level should the project be funded? (a) Fully Fund; (b) Partially Fund; (c) Do Not Fund

Additional Recommendations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_