

Evaluation Worksheet for Support Project Pre-Proposals

Project Name: _____

The purpose of the pre-proposal review is to: 1) determine if the proposed actions are applicable for addressing the identified NPS pollution concerns or a statewide priority NPS pollution issue; 2) evaluate if the project is consistent with the goals of the NPS Pollution Management Program; and 3) recommend the extent of Section 319 funding for the project. A fourth component of the review process is to provide written comments on steps that should be taken to strengthen the project plan to prepare it for final review and funding consideration.

Statement of Need

- 1) Are the services or support offered by the project needed to better address NPS pollution priorities within local NPS project areas and/or at the statewide level? Yes/No

- 2) Have the primary types of beneficial uses and impairments to be addressed by the project's services or support been adequately identified? Yes/No

- 3) Is the size of the project area appropriate for the type of services offered? Yes/No

- 4) Are the project's services or support clearly described and consistent with the identified needs of the project and the goals of the NPS Pollution Management Program Plan? Yes/No

- 5) Have the primary NPS pollutants to be addressed by the project been adequately identified and have the linkages been made between the identified beneficial use impairments and the NPS pollutants? Yes/No

- 6) Have the NPS pollution sources (e.g., degraded riparian corridors, cropland, etc.) and causes (e.g., excess tillage; reduced riparian vegetation, etc.) to be addressed by the project been adequately identified and have the linkages been made between the sources and causes? Yes/No

Provide comments to improve/clarify the statement of need: _____

Goals, Objectives, and Tasks

- 1) Is the project goal consistent with the local or statewide needs described in the Statement of Need section? Yes/No

- 2) Is the amount and type of services or support appropriate for addressing the identified needs? Yes/No

- 3) Do the Objective Statements include realistic and measurable targets for the delivery of the services and/or support? Yes/No

- 4) Are the Tasks for each Objective clearly stated and focused on the target set for the Objective? Yes/No

- 5) Will a process be established to schedule and prioritize the delivery of the planned services or support? Yes/No

Provide comments to improve/clarify the goals, objectives and tasks: _____

Coordination

1) Are all the appropriate partners involved in the project? If not, provide suggestions for other entities that should be involved. Yes/No

2) Will the project be working with other projects or programs with similar goals (e.g., NRCS, other 319 projects, Extension Service, etc) to avoid duplication of efforts Yes/No

3) Has the extent of local support been described or confirmed through feedback from potential project partners and participants or support letters (sources of letters can be listed or the letters can be attached)? Yes/No

Provide comments to improve/clarify project coordination: _____

Monitoring and Evaluation

1) Are the evaluation methods sufficiently described and adequate for gauging the success and extent of the services or support provided by the project? Yes/No

Provide comments to improve/clarify project monitoring and evaluation _____

Budget

1) Does the Part 1 Budget Table include sufficient State/Local Match to match the Section 319 funds being requested? [Note: A 60% Section 319/40% State/Local Match matching ratio is required] Yes/No

2) Are the costs listed in the Part 2 Budget reasonable and appropriate, given the activities described in the project's objectives and tasks? Yes/No

Provide comments to improve/clarify the budget information: _____

Task Force Member Recommendations

1) Based on the information in the project proposal, are the goals of the project consistent with the goals of the ND NPS Pollution Management Program? Yes/No

Provide recommendations to strengthen consistency with Program goals: _____

2) At what level should the project be funded? (a) Fully Fund; (b) Partially Fund; (c) Do Not Fund

Additional Recommendations: _____

