



Support Document for the Documentation Submittal Report (DSR)
NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY
Division of Waste Management – Underground Storage Tank Program
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To ensure all tank systems are properly maintained to prevent leaks and spills, owners are required to submit specific supporting records along with their DSR. Please review the categories below to identify the documentation required for your specific UST and piping systems.

Instructions: Determine the type of leak detection, corrosion protection (CP) and equipment testing documentation you will need for your UST and piping systems from the list below. Complete the form online and upload the documents. You may also mail the form along with the documentation to the North Dakota Department of Environmental Quality.

TYPES OF SUPPORT DOCUMENTATION (The required documentation is printed in *italics*.)

30 DAYS TESTING

- **Automatic Tank Gauging** – *A copy of the last 12 months' tests results showing that each tank passed a monthly .2gph leak test. Do not send copies of your inventory reports.*
- **Electronic Line Leak Detector Tests** – *A copy of the last 12 months' tests results showing that each piping run passed a monthly .2 gph leak test.*
- **Tank Interstitial Monitoring** – *A copy of the last 12 months' logs showing that the interstitial space in the tank has been checked for leaks. If the tank was installed after January 1, 2009, this must be your primary form of leak detection on the tank.*
- **Piping Interstitial Monitoring** – *A copy of the last 12 months' logs showing that the piping sumps have been checked for leaks, either visually or with a sump alarm depending on your system. If the piping run was installed after January 1, 2009, this must be your primary form of leak detection on the piping.*
- **Statistical Inventory Reconciliation (SIR)** - *A copy of the last 12 months' testing results.*
- **Manual Tank Gauging (For Tanks Only - Weekly Tank Gauging)** - *A copy of the last 12 monthly manual tank gauging tests.*
- **Groundwater Monitoring** - *A copy of the last 12 months' records showing that the groundwater monitoring wells were checked for evidence of petroleum in the groundwater. The records must include the date the wells were checked, the method used to check the groundwater, and the results.*

- **Vapor Monitoring** - *A copy of the last 12 months' records showing that the vapor monitoring wells were checked for petroleum fumes in the soil. The records must include the date the wells were checked, the method used to monitor the vapors in the wells, and the results.*
- **Monthly Walkthrough Inspections** - *A copy of the last 12 months' records showing the walk-through inspections have been completed.*

YEARLY TESTING

- **Leak Detection Equipment** – *A copy of the most recent tests. All leak detection equipment must be tested annually for functionality. This includes any:*
 - *Piping sump sensors.*
 - *Line leak detectors.*
 - *Automatic tank gauging probes and consoles.*
 - *Tank interstitial monitoring probes, sensors, gauges, and sticks.*
- **Annual Walkthrough Inspection** – *A copy of the records showing the annual inspection has been completed. The inspection checklist can be found at <https://deq.nd.gov/publications/WM/AnnualUSTWalkthroughInspectionChecklist.pdf>. It is required for facilities that have piping sumps or for facilities that use hand-held release detection equipment.*
- **Piping Tightness Test** – *A copy of the most recent piping tightness test.*
- **Current Certificate of Financial Responsibility** – *This is issued by the North Dakota Petroleum Release Compensation Fund Program or other insurance entity.*

THREE YEAR TESTING

- **Corrosion Protection - Test for Metal Tanks and Piping** – *A copy of the most recent corrosion protection test. Impressed Current Systems must also inspect the system at least once every 60 days to make sure the impressed current rectifier is running properly.*
- **Spill Bucket Integrity Test** – *A copy of the most recent spill bucket integrity test.*
- **Piping Sump Integrity Test** – *A copy of the most recent piping sump integrity tests. This includes STP, dispenser sump and any piping sump that uses interstitial monitoring as a method of leak detection.*
- **Overfill Equipment Functionality Test** – *A copy of the most recent overfill equipment functionality tests.*