(Date)

Dear Parents and Guardians,

We are pleased to report that the North Dakota Department of Environmental Quality (NDDEQ) has shared that the lead screening results for drinking water samples collected at (School Name) were less than the screening level of \_\_\_\_ppb. All NDDEQ sample collection and screening protocols were followed.

To learn more about the screening program, visit the (enter School Name) websites at (enter school Lead website here). For general information on the North Dakota Lead in School Water Grant Program go to NDDEQ website: <https://deq.nd.gov/LeadInSchools/default.aspx>

Sincerely,

(School Administrator)