

ENFORCEMENT AGREEMENT FOR CERTIFIER ACCESS (CERIS-ND) NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY

This enforcement agreement must be completed by a representative from an entity who wishes to take part in the Compliance and Enforcement Action Processing (CEAP) for enforcement actions pursued by the North Dakota Department of Environmental Quality (NDDEQ). CEAP applies only to unlit control device and/or open thief hatch violations at Upstream Oil and Gas Production Facilities (as described in the Expedited Enforcement Compliance Statement) using the Combined Environmental Regulatory Information System- North Dakota (CERIS-ND). ONLY USERS WHO ARE GIVEN THE AUTHORITY TO SIGN FOR AND PAY PENALTIES ASSOCIATED WITH AN ENFORCEMENT ACTION NEED TO SUBMIT THIS FORM.

SECTION A – ENFORCEMENT CERTIFIER ACCESS USER INFORMATION

Name				
Title				
Mailing Address		City	State	ZIP Code
Contact Info	Email Address		Telephone Number + Ext.	

SECTION B – COMPANY GENERAL FILE REQUESTING ENFORCEMENT CERTIFIER ACCESS TO

Company Name	Company General File Site ID Number*

* Site ID Number can be located by logging into your site in CERIS-ND, clicking on DETAILS on the left-hand side of the page and the number will be on the upper right side of the page under your username. Format of the Site ID Number is XXXX-XXX-XXX.

SECTION C – ENFORCEMENT CERTIFIER ACCESS USER SECURITY REQUIREMENTS

If approved to submit penalty payments and complete the CEAP Settlement Form using CERIS-ND, I understand and agree to:

- a. Protect my account password and security question answers from compromise, not allow anyone else to use the account, and not share the password or security question answers with any other person.
- b. Promptly report to the NDDEQ any evidence of the loss, theft, or other compromise of my user account credentials.
- c. Notify the NDDEQ if I cease to represent the company, listed in Section B of this form, as its Enforcement Certifier Access User as soon as this change in relationship occurs.
- d. Review, pay, and submit the Air Expedited Enforcement Settlement Submission form (or review and request formal enforcement via an NOV) in response to any documentation and assessed penalty by the listed due date of the violation schedule using my CERIS-ND user account.
- e. Report any evidence of discrepancy between documents submitted, and those received by the CERIS-ND.
- f. By affixing my signature, I explicitly provide that I will adhere to all CERIS-ND policies, terms and conditions listed in the agreement.

SECTION D – RESPONSIBLE OFFICIAL AUTHORIZATION FOR DELEGATION OF AUTHORITY

I understand that I will be held as legally bound, obligated, and responsible upon my signature, including my authority delegated to the individual listed in Section A of this form to submit forms and CEAP payments. A responsible official would include a responsible official defined by N.D.A.C. § 33.1-15-14-06 or a member or manager of a Limited Liability Company as defined by N.D.C.C § 10-32.1-02.

I, the undersigned responsible official for the above listed facility(s)/site(s) do hereby duly authorize and delegate the individual listed in Section A the authority to sign and to submit the above listed penalty payments and forms for said facility(s)/site(s):

4201 Normandy St | Bismarck, ND 58503-1324 | Fax: 701-328-5200 | deq.nd.gov

Director's Office 701-328-5150	Division of Air Quality 701-328-5188	Division of Municipal Facilities 701-328-5211	Division of Waste Management 701-328-5166	Division of Water Quality 701-328-5210	Division of Chemistry 701-328-6140 2635 East Main Ave Bismarck ND 58501
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By: _____

Date _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this _____ day of _____, 202____, by _____, _____ of _____, a _____, on behalf of the _____.

(Seal)

Notary Public

My Commission Expires: _____

SECTION E – CERTIFICATION AND SIGNATURE

I understand that I will be held as legally bound, obligated, and responsible by the use of my electronic signature as I would be by a handwritten signature and that legal action can be taken against me based on my use of the electronic signature in submitting electronic documents and settlement payments.

Signature	Date
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SECTION F – CERIS-ND USER INFORMATION AND INSTRUCTIONS

When completed and signed (handwritten), make a copy of this agreement for your records and submit the agreement (mail or electronic mail) to:

DEQ Legal
deq-legal@nd.gov
North Dakota Department of Environmental Quality
4201 Normandy St.
Bismarck, ND 58503-1324

