



# UST INFORMATION

---

---

## SUPPLEMENT TO NOTIFICATION FOR UNDERGROUND STORAGE TANKS

The following information is provided to assist underground storage tank owners and operators in the completion of a tank notification form. Both the state and federal underground storage tank rules and regulations require owners of underground storage tank systems that are currently being used, or were taken out of operation after January 1, 1974, but are still in the ground, to provide a notice of existence (SFN-10980) for the tank system to the North Dakota Department of Environmental Quality.

**Tank Owner:** Please provide the tank owner's name, mailing address and telephone number.

**Contact Person:** Please provide the name of the person the Department can contact, who is routinely present at the tank facility.

**Facility Name where Tank is Located:** Please provide the name of the tank facility and mailing address for the facility. Keep in mind that a separate notification form must be submitted for each facility location.

**Type of Notification:** Please check whether the form for this facility is a first-time notification, an amended (change-of-information) notification, or a notification of permanent tank closure.

**Type of Owner:** Please indicate the type of owner.

**Are Tanks Located on Indian Land?** Please indicate if the tanks at this facility are located on designated Indian land.

**Type of Facility:** Please indicate the type of facility (more than one box may be checked).

**Number of Tanks at this Facility:** Please indicate the number of underground storage tanks that exist at this facility.

**Tank Numbers:** Any numbering system you desire may be assigned to your tanks. Once you complete the notification form, the Department recommends that you make a copy for your records. That way, you will be able to refer to a tank by its designated number in future correspondence.

**Status of Tank:** Please indicate the status of each underground storage tank (only one of the first three boxes may be checked).

**Date of Installation:** Please provide the date each underground storage tank was installed (try to be as specific as possible). If the date of installation for existing tanks is different from dates listed on previous notification forms the owner must include documentation of the installation date.

**Estimated Total Capacity (gallons):** Please provide the capacity, in gallons, for each tank (again, try to be as specific as possible).

**Material of Construction of Tanks:** Please indicate the material of construction for each tank (i.e., steel, FRP, composite, etc.).

**Material of Construction of Piping:** Please indicate the material of construction for the existing piping attached to each tank.

**Type of Piping System:** Please indicate the type of piping system for each underground storage tank.

**Substance Currently or Last Stored in Greatest Quantity by Volume:** Please indicate the product currently stored in each tank. If the substance is not a petroleum product (e.g., gasoline, diesel, etc.) and is a listed hazardous substance, indicate the name of the substance and its Chemical Abstracts Service designation (CAS No.). If a tank is empty, please indicate the substance last stored in the tank.

**Additional Information (for tanks taken out of use):** This block is provided for tanks temporarily or permanently closed. If a tank was placed into temporary closure, please provide the date each tank was last used and emptied. If a tank was permanently closed in-place, indicate the date the tank was closed and the type of material used to fill the tank. When a tank is permanently closed by removal, indicate the date of removal.

Both state and federal UST rules and regulations require a site assessment for contamination before completion of a permanent tank closure. The Department currently requires a tank owner to submit all closure records to the Division of Waste Management. The closure records should include this form (SFN-10980) and a tank removal form (site assessment form SFN-16932).

**Release Detection for Tanks:** Please indicate the method of leak detection for each tank. Tank tightness testing must be used in combination with inventory control, or when manual tank gauging is used on tanks between 10000 and 2001 gallons.

**Release Detection for Piping:** Please indicate the method of release detection for each piping system.

**[NOTE: Pressurized piping runs must have automatic line leak detectors and one other method of leak detection. Suction piping may or may not need leak detection depending on its construction. Please consult *Straight Talk on Tanks* or the *North Dakota Underground Storage Tank Rules* for information on suction piping systems which do not require leak detection.]**

[Note: The phase-in schedule for release detection, on both tanks and piping, can be found in the North Dakota Underground Storage Tank Rules, page 27 of the Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks.]

**Overfill/Spill Devices:** Please indicate if spill and overfill prevention equipment has been installed on the tank.

[**Note:** All underground storage tanks installed after December 22, 1988, must have overfill and spill prevention devices.]

**Certification of Installation:** The installer of an underground storage tank system must certify that the installation was performed in accordance with both state and federal rules/regulations. Please check all certification methods that apply.

**Oath:** The tank installer must certify that the information concerning installation is true to the best of their belief and knowledge. This block should be completed and signed by the tank system installer.

**Financial Responsibility:** Please indicate which mechanism or combination of mechanisms is being used to demonstrate financial responsibility for this facility, in accordance with Subtitle I.

[**Note:** The compliance dates for this requirement can be found in the North Dakota Underground Storage Tank Rules, page 51 of the Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks.]

**Initial Start-Up Precision Test(s):** Newly installed tank systems are required to have a precision test performed on the system before the dispensing of product begins. The start-up test may consist of a tightness test of the tank(s) and piping, a check of the interstitial space for double-walled tanks and piping, or automatic tank monitoring with a test mode. Tanks of a 1000 gallons or less may use manual tank gauging as the initial start-up test. This block should be completed and signed by the tank system tester.

If you should have any questions concerning the Notification for Underground Storage Tank Systems SFN-10980, or the UST rules, please contact us or view our website noted on reverse side.

---

**NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY**

### **Regulatory Agency**

North Dakota Department of Environmental Quality  
Division of Waste Management  
Underground Storage Tank Program  
918 E. Divide Ave., 3rd Fl.  
Bismarck, ND 58501-1947  
Phone: 701.328.5166  
Fax: 701.328.5200  
Website: <https://deq.nd.gov/wm>