

MONTHLY WALK-THROUGH INSPECTION CHECKLIST

North Dakota Department of Health

Division of Waste Management – Underground Storage Tank Program

Revision: 05/2015 (Page 1 of 2)

Facility Name:	Facility Location Address:								
Class B Operator Performing or Overseeing Inspection (print name):									
class b operator retrorning or overseeing inspection (print name).									
Data of Inspections, was feld (m)									
Date of Inspection: mm/dd/yy)									
Release Detection System: Inspect for the proper operation									
of your release detection system and indications of potential									
leaks in the underground storage tank system(s).									
Spill Buckets: Ensure spill buckets are clean, in good									
condition, and empty of liquid and debris.									
Overfill Alarm: Inspect for proper operation.									
Fill and Monitoring Ports: Inspect all fill/monitoring ports and									
other access points to make sure that the covers and caps are									
secured and tightly sealed.									
Spill and Overfill Response Supplies: Ensure you have									
available on site appropriate supplies for cleaning up spills or									
overfills; i.e., an absorbent such as cat litter or floor dry.									
Dispenser Hoses, Nozzles, and Breakaways: Inspect for loose									
fittings, deterioration, improper functioning and signs of									
leakage. Call your tank contractor to repair obvious problems.									
Dispenser and Dispenser Sumps: Open each dispenser and									
inspect all visible piping, fittings, and couplings for any signs of									
leakage. If any water or product is present, remove it and									
dispose of it properly. Investigate and report to the North									
Dakota Department of Health reasons for the presence of									
product. Remove any debris from the sumps.									
Piping Sumps: Inspect all visible piping, fittings, and couplings									
for any signs of leakage. If any water or product is present,									
remove it and dispose of it properly. Investigate and report to									
the North Dakota Department of Health reasons for the									
presence of product. Remove any debris from the sumps.									



MONTHLY WALK-THROUGH INSPECTIONS AT UNDERGROUND STORAGE TANKS SITES

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As part of the 2005 Energy Policy Act, facilities that operate regulated underground storage tank (UST) systems are required to have their Class B operator perform or oversee the performance of a monthly inspection of their UST system(s). These inspections are conducted to ensure essential equipment is operating properly. The North Dakota Department of Health's Underground Storage Tank Program has developed a "Monthly Walk-Through Inspection Checklist" in order to assist UST owners and operators with this requirement (see reverse).

Inspections are required on a monthly basis and must be documented to be in compliance. Initial each box below the date of inspection to indicate that the device/system was inspected and found to be operating properly on that date. A minimum of one year's monthly walk-through inspections must be kept on site. If the monthly inspection results indicate a potential leak in your underground storage tank system, the reason for the leak must be investigated and corrective action taken to address the source. In addition, if a release of product has occurred, it must be reported to the North Dakota Department of Health's Underground Storage Tank Program at (701) 328-5166.