

MEMORANDUM

TO: Interested Parties

FROM: Chuck Hyatt, Director
Division of Waste Management

SUBJECT: Instructions for License Application - Scrap Iron Processor
Attachment to SFN-8382 Revision 05/2019

DATE June 2019

DEFINITIONS:

“Class A Scrap Iron Processor” means a person holding a valid license from the North Dakota Department of Environmental Quality to engage in the collection, reduction, and transportation of abandoned motor vehicles and other scrap metal for sale and recycling purposes that: owns or has access to at least one tow truck and equipment having the capacity to haul two or more abandoned motor vehicles per day and move those vehicles to a regional collection site; and that owns or has access to equipment capable of reducing and transporting at least 20 abandoned (junk) vehicles per day.

“Class B Scrap Iron Processor” means a person holding a valid license from the North Dakota Department of Environmental Quality to engage in the collection and transportation of abandoned motor vehicles for recycling purposes that owns or has access to appropriate equipment capable of hauling two or more abandoned or junk motor vehicles at a time to either designated collection points or scrap metal processing facilities.

ATTACH TO THE APPLICATION:

Proof of Eligibility for comprehensive general liability insurance for bodily injury limits of \$50,000 per person, \$200,000 per occurrence; and property damage limits of \$15,000 per occurrence and per aggregate, for coverage of your company, its employees, officers and agents, while conducting collection, reduction, and transportation of abandoned motor vehicles and other scrap metal.

Proof of Eligibility for comprehensive automobile liability insurance in the above amounts covering the use of all trucks and equipment.

SEND YOUR COMPLETED APPLICATION TO: ND Department of Environmental Quality
Division of Waste Management
918 E. Divide Ave., 3rd Floor
Bismarck, ND 58501-1947

IF A LICENSE IS GRANTED, THE FOLLOWING MUST BE COMPLIED WITH:

1. All employees must perform all duties in compliance with Department rules.
2. Haulers must comply with the statutes and rules applicable to the North Dakota Worker's Compensation Bureau on matters pertaining to occupational safety and health. On specific matters concerning equipment safety, fire prevention, and employee safety requirements, contact the North Dakota Worker's Compensation Bureau.
3. Proper records must be kept on forms approved by the Department and the unit of government.
4. Before commencing work, the contractor must submit to the Department and the contracting unit of government, the appropriate certificates of insurance and a certificate of worker's compensation insurance, if appropriate.
5. The licensee agrees to perform all contract activities, and failure to do so will constitute cause: (1) for the Department to revoke this license, and (2) for any performance bond required by the unit of government to be forfeited for the payment of damages incurred by the contracting unit of government and/or private individuals.