



## APPLICATION GUIDELINE FOR BROWNFIELDS ASSISTANCE IN NORTH DAKOTA

NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY  
DIVISION OF WASTE MANAGEMENT

4201 Normandy St, 2<sup>nd</sup> Floor; Bismarck, ND 58503-1324

Phone: 701-328-5166 Website: <http://deq.nd.gov/WM/Brownfields>

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North Dakota Brownfields State Response Program provides assistance for site specific hazardous materials assessment and cleanup at qualifying Brownfield properties. To request the Program's assistance, interested parties must submit an assistance request which, if available, must include the information identified below. Applicants will be contacted after the Program reviews the request.

1. **Contact Person**

- Name
- Telephone number
- Mailing address
- E-mail address

2. **Site Location**

- Provide the site name and address, including city, county, zip code, and total acreage (or square footage if a multi-story building).
- If available, provide a map of the site and its latitudinal and longitudinal coordinates.

2. **Current Status**

- Describe past, current, and future ownership status. If property is not owned by applicant, describe how applicant anticipates obtaining access to property in order to conduct assessment activities.

3. **Site History**

- Briefly describe the known past and current uses of the site.
- Describe local/state/federal regulatory involvement at the site (e.g., whether the state has already invested funds in the property or if there is an ongoing or planned state/federal enforcement action at the site). Information should include whether or not there has ever been a response action taken at the site either under CERCLA or RCRA.
- Describe environmental conditions, including level and type of contamination (if known), and a summary of any known past environmental investigations (assessments).
- Summarize past and present developer interest.

4. **Project Period**

- State the desired project completion time period and schedule.

5. **Assurance of Future Redevelopment of the Site**

- Describe how the site ownership will be controlled, i.e., publicly owned either directly by a

municipality or through a quasi-public entity such as a community development corporation.

- Describe the roles of all other key stakeholders in the project, i.e., community organizations, state involvement, city involvement, etc.
- Describe efforts directed toward community involvement, i.e., is the community aware of the project and do they support the proposed redevelopment? If community is not aware of the project, what are the plans to involve the community?
- Describe redevelopment plans, i.e., the desired future use of the site, the likelihood of redevelopment, and how the site fits within overall redevelopment plans.
- List any commitments in place that provide evidence that this site will be cleaned up and redeveloped..

6. **Benefits**

- Explain how site revitalization will serve to spur further beneficial activities at nearby locations.
- Describe how site redevelopment will benefit the community.
- State whether a direct health/environmental threat will be mitigated.