



**SUPPLEMENT TO UNDERGROUND STORAGE TANK CLOSURE FORM**  
NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY  
Division of Waste Management – Underground Storage Tank Program  
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Website: <https://deq.nd.gov/wm/UndergroundStorageTankProgram/>

The following information is provided to assist underground storage tank (UST) owners/operators and others in the completion of an Underground Storage Tank Closure Form (SFN 16932). NDAC Chapter 33.1-24-08 requires tank owners and operators to assess an UST site for the presence of a release whenever an UST system is closed. It is the legal duty of the tank owner and operator to report any evidence of petroleum contamination to the Division of Waste Management. This form, along with an amended Notification for Underground Storage Tanks (SFN 10980) form, must be submitted to the North Dakota Department of Environmental Quality (NDDEQ) within 30 days of the removal.

**Observer:** Please provide the observer's name, position, mailing address, telephone number and place of business or affiliation. In most cases the facility manager or owner will be onsite for the removal to assess the condition of the tank and excavation site. Even though a representative of the NDDEQ is present for the removal, they are NOT considered the observer.

**Weather Conditions:** Indicate the weather conditions at the time of removal and the date and time the removal was performed.

**Signature of Observer:** The individual who assessed the condition of the tank(s) and excavation zone must sign the removal form.

**Tank Owner Name:** Please provide the name of the tank owner.

**Contact Person:** Indicate the name of a person the Department can contact who is routinely present at the tank facility, their title and telephone number.

**Tank Location Name and Address:** Please provide the name and address (mailing and street address) of the facility where the tank(s) were located.

**Excavation Contractor:** Provide the name, address and telephone number of the excavation contractor responsible for the removal of the tank(s).

**Tank Number:** Indicate the tank identification number from the original notification form (SFN 10980) for the tank(s) removed.

**Age (Year Installed):** Please provide the date each underground storage tank was installed.

**Size (Gallons):** Please provide the capacity, in gallons, for each tank.

**Contents (Product Last Stored):** Indicate the product last stored in each tank.

**Condition of the Tank(s):** Describe the condition of the tank(s) at the time of the removal. In most cases, corrosion is most prevalent along the bottom and endseams of an underground storage tank. Removing accumulated soil and rust deposits should reveal any evidence of pitting or holes on the tank surface. Further probing of pitted areas should reveal areas of corrosion which have penetrated the tank shell.

**Evidence of Leakage:** If the tank exhibits leakage, mark "yes" under evidence of leakage; leakage can occur from holes in the tank or piping, spills or overfills. If no leakage is observed, mark "no".

**Soil and Groundwater Conditions Within the Excavation:** Indicate whether petroleum contamination was detected by evidence of soil staining or petroleum odor in the soil excavated from the tank basin. Indicate if a petroleum sheen or free product was observed on groundwater within the excavation. If you notified the Department of the scheduled removal as required by law, an inspector will be onsite to confirm the condition of the soil and groundwater within the excavation.

**Soil Type:** Indicate the nature of the native soils surrounding the tank basin.

**Tank Disposal:** Provide the name of the individual or company who will be disposing of the tank, the manner in which the tank will be disposed, and the tank disposal location.

**Contaminated Soil Remediation:** Provide the name of the individual or company that will be handling the petroleum contaminated soils generated during the removal of the tank(s), the amount in cubic yards, and the treatment (landfarm) location – name of approved landfill or legal description (Section, Township and Range) of the landfarm site.

**Contaminated Water Disposal:** Provide the name of the individual or company who will be disposing of petroleum contaminated water generated during the removal of the tank(s), the amount in gallons, and the disposal location.

**Site Sketch:** On the back of the form you will find a block in which to sketch the property site and the tank location(s). Include in the sketch, the location of the tank(s), nearby buildings, and street locations.