



# RADIATION MACHINE REGISTRATION

DEPARTMENT OF ENVIRONMENTAL QUALITY  
RADIATION CONTROL PROGRAM  
SFN 8428 (4-2023)

Note: See instructions on reverse side. Registration does not imply approval or disapproval of this facility, nor is it a license.

1a. Facility name  
1b. Mailing address  
1c. Physical address  
City/state/zip  
Contact/affiliation  
Phone:  
1d. RSO  
1e. Owner

**DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY**

REGISTRATION CERTIFIED  
NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY

Registration Number:  
Manager:  
*David Steeds*  
Submitted By:

2. Is/are radiation machine(s) co-owned? Yes/No (circle one). If yes, list co-owners.

Co-owner A: Co-owner B: Co-owner C:

3. Type of Facility:

4. Listing of Radiation Machine(s) - Owned or Co-Owned

Mach ID	Manufacturer	kV	mA	Control Serial number	Room Name or Number	# of tubes	Mach type	Fee	Storage
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
*									<input type="checkbox"/>

To the best of my knowledge, the above information is complete, true and correct.

Total:

Name (Type or Print) Title:  
Signature: Date:

**INSTRUCTIONS FOR COMPLETING REGISTRATION FORM**

**ITEM NUMBER**

**INSTRUCTIONS**

- 1a. Name of facility where machines are located. Print name of the facility or business where the radiation machine(s) are located.
- 1b. Mailing address. List address where correspondence should be sent, if different than 1c.
- 1c. Physical location/address of radiation producing machine(s). List address of facility housing the radiation machine(s).
- 1d. Person responsible for radiation safety. List name and title of the person responsible for radiation safety of the facility.
- 1e. Owner of radiation machines. Print name of the person(s) who own(s) the radiation machine(s) or those legally responsible for the location of said machine(s).
- 2. Are these radiation sources co-owned? List name(s) of all who have shares of ownership in these radiation machine(s).
- 3. Type of practice or use. Verify appropriateness of selection: Medical, Dental, Podiatry, Chiropractic, Osteopathy, Veterinary, Education, Research, Industrial.
- 4. Type of facility Verify appropriateness of selection: Private Office, Hospital, Clinic, Mobile, Educational Institution, Industrial.
- 5. Listing of radiation machine(s) owned or co-owned. 

Machine ID- letter assigned by the Department during registration.

Manufacturer - Manufacturer of console of radiation machine.

kV - highest kilovolt setting of machine.

mA - highest milli-Ampere station of machine.

Serial Number - serial number listed on machine control.

Room - room name or number where machine is located.

# of tubes- number of x-ray tubes controlled by this console.

Machine Type - See Fee schedule below.

Date and Sign form. Payment should be made to Department of Environmental Quality.

Mail To:

Department of Environmental Quality  
 Radiation Control Program  
 4201 Normandy Street, 2nd Floor  
 Bismarck, ND 58503-1324

**SCHEDULE OF FEES FOR REGISTRATION CERTIFICATE AND INSTRUCTIONS**

Applications for registration of radiation machines and other regulatory services shall pay the following fees for each machine that they possess and use at their facilities. The fees cover a three year registration period, the renewal fee is the amount listed. All educational applications should add an E to the machine type to indicate research/education.

Registration Category	Machine Type	Fee for each Machine	Registration Category	Machine Type	Fee for each Machine
Dentistry.....	IO, C, CP, P, CI.....	\$230	Chiropractic.....	RC.....	\$320
Medical			Podiatry.....	RP.....	\$260
- Radiographic.....	R, RM, M, MV, CT, BD, MS, RV.....	\$350	Veterinary.....	RMV, RSV.....	\$230
- Fluoroscopic.....	FS, FM.....	\$530			
- Combined Radiographic/Fluoroscopic ...	RF.....	\$700	Industrial ...	B, DF, EB, EM, ES, FL, IF, MP, RI, W, WC.....	\$850
- Therapeutic: Linear Accelerator (<10MEV).....		\$530			
- Therapeutic: Linear Accelerator (>10MEV).....		\$850	Accelerators (Industrial Research)...	AI.....	\$530
- Superficial X-ray.....	TS.....	\$260	Education/Research.. "E" extention on type.....		\$530