



**NOTICE TO EMPLOYEES - STANDARDS FOR RADIATION PROTECTION**  
**NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**RADIATION CONTROL PROGRAM**  
**SFN 8414 (3-2019)**

*The North Dakota Department of Environmental Quality has established standards for your protection against ionizing radiation hazards.*

**YOUR EMPLOYER'S RESPONSIBILITY**

Your employer is required to:

1. Apply applicable rules and conditions of the North Dakota Radioactive Material License to all work performed under the license.
2. Post or otherwise make available to you a copy of the North Dakota Radiological Health Rules, licenses, and operating procedures which apply to work you are engaged in, and explain their provisions to you. Copies of these documents are in the possession of the current Radiation Safety Officer named on the license, and are available for examination by any employee.
3. Post notices of violation involving radiological working conditions, proposed imposition of civil penalties and orders.
4. Refrain from discriminatory acts against employees who provide information to the North Dakota Department of Environmental Quality.

**YOUR RESPONSIBILITY AS A WORKER**

You should familiarize yourself with those provisions of the North Dakota Radiological Health Rules and the operating procedures which apply to the work you are engaged in. You should observe their provisions for protection of yourself, co-workers, the public and the environment.

**WHAT IS COVERED BY THESE RULES**

1. Limits on exposure to radiation and radioactive material in restricted and unrestricted areas;
2. Measures to be taken after accidental exposure;
3. Personnel monitoring, surveys, and equipment;
4. Caution signs, labels, and safety interlock equipment;
5. Exposure records and reports;
6. Options for workers regarding Department inspections;
7. Prohibits discrimination against employees, and;
8. Other related matters.

**INSPECTIONS**

All licensed or registered activities are subject to inspection by representatives of the North Dakota Department of Environmental Quality.

**REPORTS ON YOUR RADIATION EXPOSURE HISTORY**

1. The North Dakota Radiological Health Rules require that your employer give you a written report if you receive an exposure in excess of any applicable limit as set forth in the rules or in the license. The basic limits for exposure to employees are set forth in Section 33.1-10-04.2-01 [10 CFR 20.1201] of the rules. This section specifies limits on exposure to radiation from both external sources and any radioactive material taken into your body.
2. If you work where personnel monitoring is required:
  - a. Your employer must give you a written report of your radiation exposure history upon termination of your employment, if requested, and
  - b. Your employer must provide a written report of your exposure to radiation annually.

**EMPLOYEE PROTECTION**

If an employee believes that discrimination has occurred due to engaging in activities described in Section 33.1-10-10.1-01 [10 CFR 19.16] of these rules, said employee may, within thirty days of the discriminatory act, file a complaint with the Department of Labor, Wage and Hour Division. The Department of Labor shall conduct an investigation and shall, where discrimination has occurred, issue an order providing relief to the employee if relief is not provided by other means of settlement.

**INQUIRIES**

Inquiries dealing with the matters outlined above can be sent to:  
North Dakota Department of Environmental Quality  
Radiation Control Program  
918 E Divide Avenue, 2<sup>nd</sup> Floor  
Bismarck, ND 58501-1947  
Telephone: 701-328-5188 Fax: 701-328-5185

Email addresses and additional information are available at:  
<http://www.deq.nd.gov/AQ/Radiation>

*Copies of this notice must be posted in a sufficient number of places where employees are involved in activities licensed or registered with the North Dakota Department of Health, to permit employees working in or frequenting any portion of restricted area to observe a copy on the way to or from their place of employment.*