1. How to Request Access to Additional Sites
   a. Navigate to the CERIS system at https://ceris.deq.nd.gov/ext/ncore/external/home.

   b. After logging in, the Welcome page displays a section titled "Getting Started". Within this section, there is "Add a Site to your account".
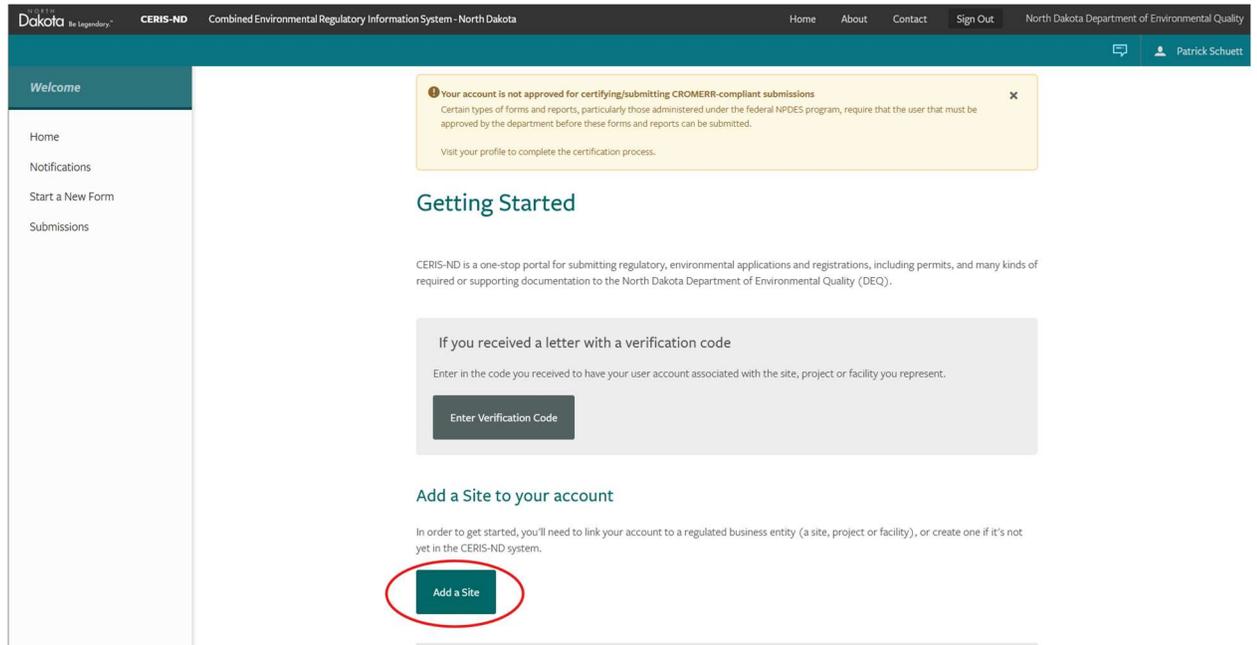
   c. The "Add a Site" page will come up with the question of "What best describes the site, project or facility.....Click on **It has been registered with CERIS-ND**
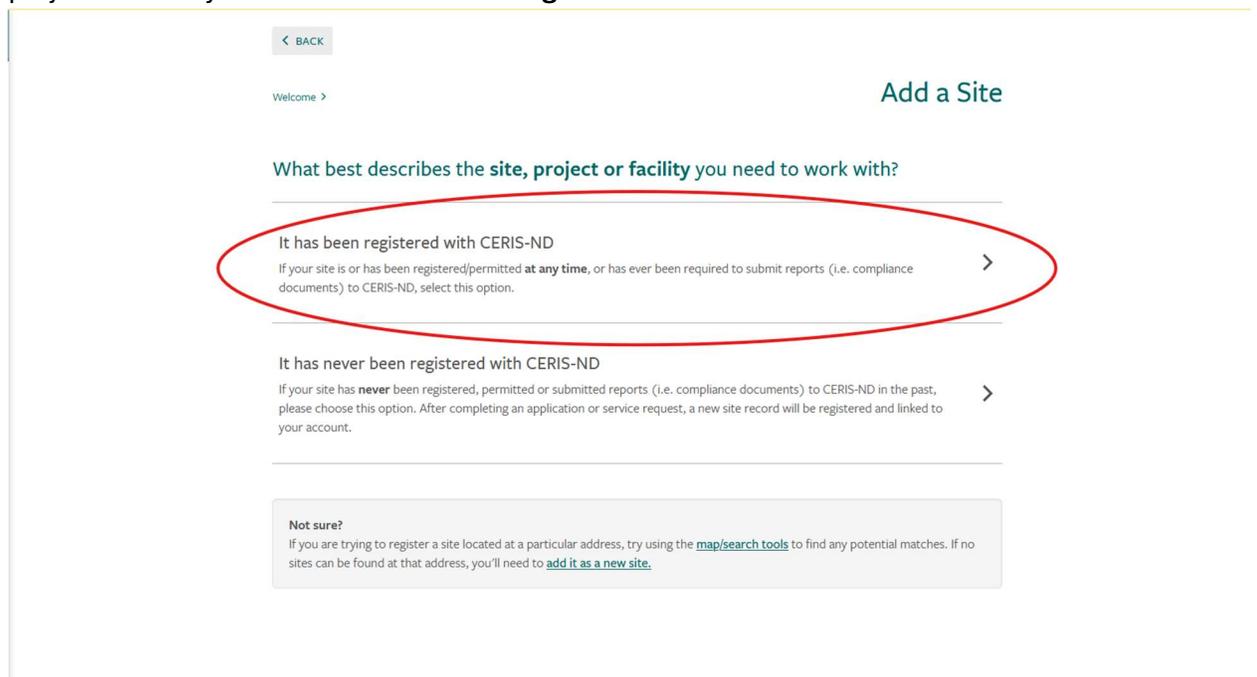
d. The "Connect an Existing Site" page will come up. Click **Search for a Site (by location)**

e. Search for your site using the available search options. When the selected site is located either in the search result list or displayed on a map, select the site by clicking on the search result item or the pin icon displayed on the map. The Site Profile panel is displayed.

f. Click the Claim this Site button on the Site Profile panel. The user is prompted to enter a name, email address, and phone number. Enter this information and click the Submit button.

CERIS-ND • Combined Environmental Reporting Information System - North Dakota

Bismarck City of

4 sites found
Show sites with no locations

Zoom To:

Bismarck City Of
601 London Ave
Bismarck ND 58502

City of Bismarck
ND

City of Bismarck
ND

City of Bismarck
ND

Bismarck City Of
601 London Ave
Bismarck ND 58502

SHOW MORE INFORMATION ›
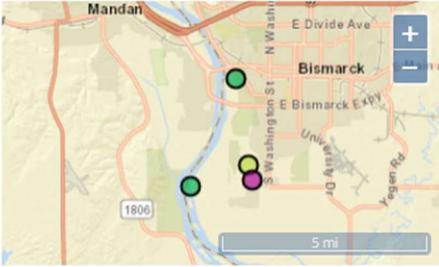
Claim this Site ✓

Environmental Interests
Total   2

Evaluations
Total   157
Violations
Total   13

g. The claim request is now submitted and will be reviewed by either an existing, active site administrator (member of the regulated community that is previously affiliated with the site) or by an authorized agency representative. Click **DONE**.
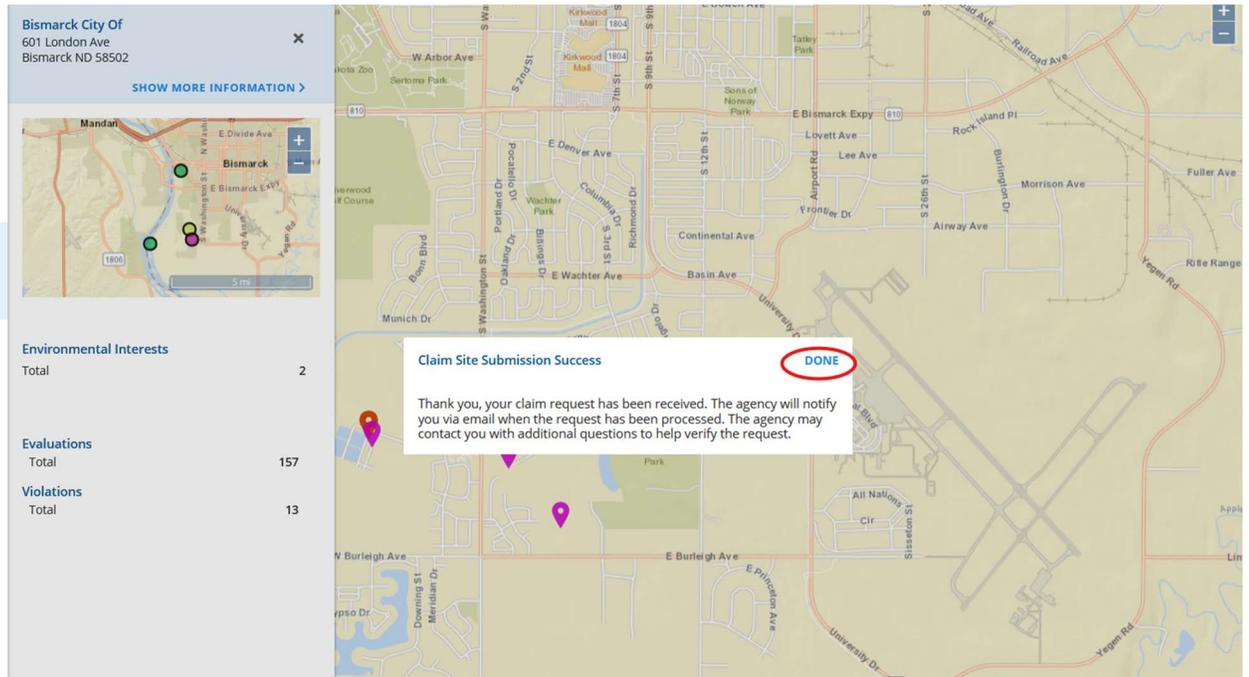
h. Once the request has been approved, you will receive a notification email. Click on the invitation link to complete the process.